

HUTTON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD IN HUTTON VILLAGE HALL ON 10TH MAY 2010

PRESENT:

Councillors Parkes (Chairman), Martin, Wilshere, Thackeray, Barton, Hesketh (arrived after the meeting had started) & Mitchell

5 members of the public were present.

25/10 ELECTION OF CHAIRMAN

Cllr Parkes was elected Chairman for the following 12 months.

He then signed his declaration of acceptance of office.

26/10 ELECTION OF VICE CHAIRMAN

Cllr Martin was elected Vice Chairman for the following 12 months.

27/10 APOLOGIES

None

28/10 MINUTES

It was resolved that the minutes of the meeting on the 22nd March 2010 having been circulated previously be approved and signed by the Chairman as a correct record.

29/10 DECLARATIONS OF INTEREST

None

30/10 ADJOURNMENT FOR PUBLIC DISCUSSION

The meeting was adjourned for a period of public discussion.

A member of the public who had already written to the Council requesting an approach should be made to the Highways Authority for the installation of bollards at the corner of Tolsey Drive and Moor Lane (an item to be later debated by the Council) spoke in support of his concerns with regard to road safety at this location. His comments were supported by other residents present.

A complaint from one resident concerning pavement back channels not being properly maintained resulted in a discussion concerning the process for local issues generally. It was confirmed that any complaints which arose needed to be specific and in the first instance reported direct to the responsible authority with the log number obtained. In any case where appropriate action was not forthcoming by the appropriate authority then the Parish Council might become involved as part of an escalation process.

It was mentioned that parking on Liverpool Rd and Moor Lane during the construction works at the Grammar School had worsened. This matter had been raised at the last PACT meeting and PSCO Sumner had agreed to have a word with the Headteacher at the school.

It was mentioned that there are still some outstanding issues with road safety in various locations within the parish identified either as part of the recent vulnerable user audit or by residents. It was suggested that the traffic working group might wish to focus on these items.

Concern was raised with regard to the recent approval of the Orchard Farm planning application in that some of the applied conditions might be difficult to enforce.

It was mentioned that LALC had recently met with the leader of LCC following the demise of the Lancashire Local. Nothing had been agreed however it had been felt that the meeting was positive and that LCC had a commitment to involving parish councils in the decision making process.

It was mentioned that the recent PACT meeting had identified police visibility (foot patrols), play areas & schools and anti social behaviour as its three priorities for the next 2 months.

The meeting was then re-convened.

31/10 PAYMENT OF ACCOUNTS

NUMBER	PAYEE	REASON	AMOUNT
000956	Viking Direct	Stationery	104.10
000957	County Training Partnership	Training Course	30.00
000958	LALC	Subscription 2001 / 2011	355.80

It was resolved that the above accounts should be approved for payment.

32/10 REPRESENTATIVES

It was resolved that the following representatives should be appointed:

**Western Parishes Area Committee – Cllr Thackeray
LALC Area Committee – Cllrs Wilshire and Mitchell
Hutton Grammar School Foundation – Cllr Mitchell
Pact Representative – Cllr Parkes
Traffic Working Group – Cllrs Wilshire and Parkes
Environment & Planning Working Group – Cllrs Barton and Mitchell
Living in Hutton Working Group – Cllrs Hesketh, Thackeray and Martin**

33/10 FINANCIAL STATEMENT 31ST MARCH 2010

It was resolved that the above statement having been previously circulated should be approved.

34/10 INTERNAL AUDITORS REPORT 2009/10

It was resolved that the above report having been previously circulated should be noted and approved

35/10 ANNUAL RETURN 2010

It was resolved that the Chairman and RFO should be authorised to sign Section1 (Statement of Accounts) and Section2 (Annual Governance Statement) being part of the Annual Return for the year ending 31st March 2010.

36/10 INSURANCE

It was resolved that the Councils insurance should be renewed with AON Ltd at a figure of £585.53 in accordance with the documents which had previously been circulated.

37/10 RESIDENT REQUEST FOR BOLLARDS AT CORNER TOLSEY DRIVE & MOOR LANE

Members had been asked to consider a letter which had been previously circulated from a resident suggesting that bollards should be placed at the corner of Tolsey Drive & Moor lane since vehicles tended cut the corner thus creating a hazard for pedestrians

It was resolved that the Highways Authority should be asked to look at the situation and consider appropriate measures to alleviate the hazard and that this Council were prepared to meet with LCC to discuss the situation and any potential solutions.

38/10 HUTTON NEWS

Members had been asked to consider such options that might be appropriate to undertake the future production of Hutton News the next issue being due by the end of June and which should include the Annual Report. Prior to the meeting a local resident had indicated his willingness to take on the role.

It was resolved that the Clerk should engage with the resident concerned to appraise him of the requirements and agree the hand over of responsibility which it was suggested would attract a quarterly remuneration level of £70.00 the same as had previously been paid to the clerks daughter.

39/10

It was resolved that the following provisional meeting dates should be agreed:

28th June - 16th August - 18th October - 6th December - 24th January - 28th February - 4th April - 9th May

CHAIRMAN