

HUTTON PARISH COUNCIL

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6th May 2011

NEXT MEETING

Members of the Council are summoned to attend the **ANNUAL PARISH COUNCIL MEETING** to be held on Friday the 13th May 2010, in **Hutton Village Hall** commencing immediately after the Annual Parish Meeting which will commence at 7.30pm

W V McEnnerney-Whittle – Clerk and RFO

A G E N D A

1. To elect a Chairman for the following 12 months.
The elected Chairman will then be required to sign the 'Acceptance of Office'
2. To elect a Vice Chairman for the next 12 months.
3. To receive Apologies
4. To approve as a correct record the Minutes of the Meeting held on the 4th April 2011 (Enclosed)
5. To receive Declarations of Interest
6. To adjourn the meeting for a period of public discussion which may include a police report and will also allow members to provide to the public for 'information only' any updates from working group activities in recent weeks.
7. To consider the following planning applications.

2011/0258 – Two storey side extension @ 20 Stryands Hutton PR4 5HD

2011/0263 – Conservatory to rear @ 170 Liverpool Rd Hutton PR4 5SL

2011/0266 – Single storey rear extension @ 15 Cross Field Hutton PR4 5EH

8. To authorise payment of the following accounts:

NUMBER	PAYEE	REASON	AMOUNT
000994	Lancashire CTP	Training Courses	60.00
000995	Sandra Wiseman	Internal Audit Fee	50.00
000996	LALC	Annual Subscription	347.94

9. To appoint representatives to the following Representative Bodies & Parish Council working groups:

Western Parishes Area Committee (one member)

LALC Area Committee (three representatives one of whom one is currently the Clerk)

Hutton Grammar School Foundation (one member)

Pact Representative (one member)

Traffic Working Group (two members)

Environment & Planning Working Group (two members)

Living in Hutton Working Group (three members)

10. To approve the Financial Statement to the 31st March 2011 (enclosed)

11. To receive the Internal Auditors Report 2010/11 (enclosed)

12. To approve and authorise the Chairman and RFO to sign Section 1 (Statement of Accounts) and Section 2 (Annual Governance Statement) being part of the Annual Audit for the year ending 31st March 2011 (papers enclosed)

13. To consider the renewal of the Councils insurance – see attached comparative between AON (existing) and ZURICH (potential suppliers)

14. To consider options/recommendation with regard to a Christmas tree for 2011 (see enclosed)

15. To approve provisional dates for future meetings as:

27th June – 15th August – 10th October – 5th December – 23rd January – 27th February – 2nd April – 7th May

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND