

HUTTON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD IN HUTTON VILLAGE HALL ON 13TH MAY 2011

PRESENT:

Councillors Parkes, Martin, Gilbert, Barton, Hesketh, Mitchell and Hastewell

5 members of the public were present.

34/11 ELECTION OF CHAIRMAN

Cllr Martin was elected Chairman for the following 12 months.

He then signed his declaration of acceptance of office.

Cllr Parkes the previous Chairman was thanked for his efforts during his Chairmanship year.

35/11 ELECTION OF VICE CHAIRMAN

Cllr Mitchell was elected Vice Chairman for the following 12 months.

36/11 APOLOGIES

None

37/11 MINUTES

It was resolved that the minutes of the meeting on the 4th April 2011 having been circulated previously be approved and signed by the Chairman as a correct record.

38/11 DECLARATIONS OF INTEREST

Cllr Hesketh declared an interest in all planning applications due to his potential membership of SRBC planning committee. In accordance with the Monitoring Officers guidance he did not take part in the debate or voting on any planning applications.

Cllr Mitchell declared a personal and prejudicial interest in planning application 2011/0258 since he was the next door neighbour to the applicant. He did however choose to make representation under paragraph 12(2) of the Code of Conduct as a member of the public during public participation.

39/11 ADJOURNMENT FOR PUBLIC DISCUSSION

The meeting was adjourned for a period of public discussion.

Expressing his right to speak as a member of the public Cllr Mitchell referred to a letter he had sent to SRBC Planning Dept making a number of observations with regard to planning application 2011/0258 relating to boundary issues, the position of side overlooking windows, the extension height and overbearing aspect of the proposed extension and the adverse effect on the street scene. He stated that he had no objection to an extension in principle but did feel that changes needed to be made to the plans to address his concerns. He asked for the support of the Parish Council.

It was mentioned that notice boards in two bus shelters had recently been damaged and that SRBC were dealing with the issue.

It was mentioned that sale notice had been placed on a road sign near to Hutton roundabout – this will be reported to SRBC since it constitutes ‘fly-posting’

It was commented that no progress seemed to have been made with regard to either double yellow lines at the corner of Tolsey Drive or the lower speed limit on the A59 – enquiries will be made with regard to the current position.

It was commented on that the local newsagents had now opened their food take away facilities however there was a suggestion that perhaps some planning conditions had not been met with regard to opening hours being outside those agreed and the required parking facilities not being available. The SRBC enforcement officer will be contacted and advised of the concerns.

A question was asked concerning the installation of a 'bollard' at the corner of Tolsey Drive / Moor Lane something which had been discussed with LCC in the past. An update on the conclusion reached by LCC will be sought.

It was mentioned that parking in the vicinity of the local shops was still an ongoing problem particularly at the junction Liverpool Rd and Stiles Ave in the area by the dropped kerbs which often became obstructed.

A short verbal update was provided following the last PACT meeting; crime figures were up on same period last year, the manning level for this area will be one CBM and one PCSO, the nearest open desk police station is in Leyland, new speed camera sites have been agreed, parking issues on Ratten Lane had been investigated and some actions taken to encourage considerate/legal parking and reducing anti social behavior remains a priority.

The meeting was then re-convened.

40/11 PLANNING APPLICATIONS

- 2011/0258 – Two storey side extension @ 20 Stryands Hutton PR4 5HD
- 2011/0263 – Conservatory to rear @ 170 Liverpool Rd Hutton PR4 5SL
- 2011/0266 – Single storey rear extension @ 15 Cross Field Hutton PR4 5EH

It was resolved that representation should be made in respect of application 2011/0258 as follows:

That this Council whilst not objecting to an extension in principle does have concerns with regard to the matters raised by the next door neighbour in their letter of 12th May addressed to SRBC relating to:

- **The extent of the proposal and its apparent boundary increase**
- **The location of a window overlooking neighbouring property**
- **The effect on the visual amenity of the area due to the height of the extension in close proximity to the next door bungalow thus causing an overbearing effect**

That this Council further feels that with some minor adjustments to the size & design and the provision of a hipped roof to the boundary side of the extension all of the above concerns could be suitably addressed.

41/11 PAYMENT OF ACCOUNTS

It was resolved that the above accounts should be approved for payment.

NUMBER	PAYEE	REASON	AMOUNT
000994	Lancashire CTP	Training Courses	60.00
000995	Sandra Wiseman	Internal Audit Fee	50.00
000996	LALC	Annual Subscription	347.94

42/11 REPRESENTATIVES

It was resolved that the following representatives should be appointed:

- Western Parishes Area Committee – Cllr Hastewell**
- LALC Area Committee – Cllrs Mitchell, Parkes and the Clerk**
- Hutton Grammar School Foundation – Cllr Mitchell**
- Pact Representative – Cllr Parkes**
- Traffic Working Group – Cllrs Parkes and Gilbert**
- Environment & Planning Working Group – Cllrs Mitchell and Barton**
- Living in Hutton Working Group – Cllrs Hesketh, Martin and Hastewell**

43/11 FINANCIAL STATEMENT 31ST MARCH 2011

It was resolved that the above statement having been previously circulated should be approved.

It was resolved that the above report having been previously circulated should be noted and approved

45/11 ANNUAL RETURN 2011

It was resolved that the Chairman and RFO should be authorised to sign Section1 (Statement of Accounts) and Section2 (Annual Governance Statement) being part of the Annual Return for the year ending 31st March 2011.

46/11 INSURANCE 2011

It was resolved that the Councils insurance should be transferred to ZURICH INSURANCE at a initial premium figure of £509.32 for a period of three years under a Long Term Agreement in accordance with the documents which had previously been circulated which evidenced that ZURICH INSURANCE would provide a less costly insurance whilst retaining all existing cover and providing a reduced excess figure.

47/11 CHRISTMAS TREE 2011

Members had been asked to consider options/recommendations with regard to a tree for 2011 as set out in a working party report which had been circulated with the agenda.

It was resolved that a tree for 2011 should be ordered through 'Speeditree' a company who had agreed to provide all equipment (which would be owned by the Parish Council) and to erect and dismantle same at a cost of £1242.77 plus Vat for 2011. The basis of the decision being that the equipment would last for a number of years and hence costs in future years would be greatly reduced as compared to other options considered. It was noted that Speeditree had also agreed to store said equipment at their own premises and cover same under their own insurance whilst in store as part of the package but that the tree and equipment could not be insured whilst erected on site and hence the Parish Council would have to take responsibility themselves during this time.

48/11 MEETING DATES

It was resolved that the following provisional meeting dates should be agreed:

27th June - 15th August - 10th October - 5th December - 23th January - 27th February – 2nd April - 7th May

The meeting ended at 9.45pm

CHAIRMAN