

## **HUTTON PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL MEETING HELD IN HUTTON VILLAGE HALL ON 14<sup>th</sup> January 2008**

PRESENT:

Councillors Mitchell (Chairman), Wilshere, Thackery, Parkes, Hesketh & Gilbert

3 members of the public were present.

1/08. APOLOGIES

Cllr Barton

2/08. MINUTES

**It was resolved that the minutes of the meeting on the 16<sup>th</sup> October 2008 having been circulated previously be approved and signed by the Chairman as a correct record.**

3/08. RESIGNATION OF CHAIRMAN

Cllr Mitchell had already proffered his resignation which was duly accepted by the Council. Cllr Mitchell thanked all Council members for their support over his term of office which had reached almost 5 years and also extended his appreciation to those residents who had partaken in the production of the Village Plan.

**Cllr Gilbert was then elected Chairman until the next APCM.**

Upon taking office Cllr Gilbert thanked his predecessor for all the hard work he had put in over his almost five years as Chairman of the Council.

4/08. DECLARATIONS OF INTEREST

Cllr Hesketh declared an interest in all planning applications due to his membership of SRBC planning committee. In accordance with the Monitoring Officers guidance he did not take part in the debate or voting on any planning applications.

5/08. ADJOURNMENT FOR PUBLIC DISCUSSION

**The meeting was adjourned for a period of public discussion.**

- Information was provided by a resident concerning the Greenacres Development which had commenced with the agreement of SRBC despite some conditions not yet having been fully complied with. It was also mentioned that a similar development in Much Hoole had been halted due to non compliance with similar planning conditions and concern expressed at what appeared to be a different approach.
- Concern was again raised concerning the Greenacres 106 agreement and particularly the indicated financial criteria for approval of occupation. It was confirmed that the Council are aware of the anomaly between what has been verbally stated by SRBC and actual 106 agreement itself. The matter had been raised with SRBC at a recent meeting to discuss 'criteria for occupation' and clarification was expected shortly.
- The condition of Anchor Drive is deteriorating due to HGV movements to and from the Greenacres site. The Clerk is to request the appropriate authority to look into this matter including whether repairs should be at the cost of the developer.
- The question of road maintenance was again raised. The Clerk responded confirming that a list of issues had been drawn up however there had to date only been a response from one resident. He indicated that if specific issues were reported to the Council then he would of course pass the detail

on to the responsible authority including any identified issues with regard to mulched leaves and so forth.

- It was confirmed that a meeting is due to take place with regard to the A59 draft Vulnerable Road User Audit
- Cllr Mitchell mentioned that he had been invited to attend a meeting between SRBC & Much Hoole Parish Council to discuss 'planning issues' relevant to Parish councils in general.
- A representation was made concerning item 11 on the agenda requesting that the Council took a wider view of the issue of parking restrictions and that perhaps the issue might be best dealt with by the Parish Councils Traffic Working Party who could then formulate recommendations to be put before the Council.
- It was confirmed that the Web Site was in process of design and that 3 or 4 months was a probable timescale to launch however this did depend on the overall workload of the Clerk.
- The Clerk reiterated the rules concerning 'public participation' in that any statements, questions or representations by the public should be made within the specific allocated time during an adjournment of the Council meeting and that once the Council meeting has been reconvened the public must not take part in Council debate.

**The meeting was then re-convened.**

6/08. PLANNING APPLICATIONS

The following planning applications were considered.

2007/0999 – Erection of 3no detached dwellings with attached garages @ Land Adjacent to 227 Liverpool Rd Hutton.

2007/1078 – First floor extensions over existing utility room at rear and garage to side @ 4 Saunders Close Hutton.

2007/1084 – Two storey side extension following demolition of existing single storey side extension @ 11 Lindle Lane Hutton

**It was resolved that representation should be made as follows:**

**2007/0999 – the Council had no representation to make other than to request that SRBC ensure that all standard procedures are adopted with regard to the protection of trees.**

7/08. PAYMENT OF ACCOUNTS

000849	W V McEnerney-Whittle	Sal and Expenses November 2007	372.80
000850	Hutton Village Hall	Room Hire	20.00
000851	Lyreco	Stationery supplies	222.87
000852	W V McEnerney-Whittle	Salary & Expenses December 2007	386.44
000853	A McEnerney-Whittle	January Newsletter	80.00
000854	Inland Revenue	Tax & NI	315.94

**It was resolved that the above accounts be approved for payment.**

8/08. SOCIETY OF LOCAL COUNCIL CLERKS

**It was resolved that this Council jointly share with Lea & Cottam Parish Council and Longton Parish Council for whom the Clerk also works the annual subscription of £161.00 in respect of the Clerks Annual Subscription to the SLCC.**

9/08. SLCC PRACTITIONERS CONFERENCE 2008

**It was resolved that this Council jointly share with Lea & Cottam Parish Council and Longton Parish Council for whom the Clerk also works the cost of attendance at the above Conference at a total cost of £190.00**

10/08. MEETING DATES

**It was resolved that the meeting scheduled for the 7<sup>th</sup> April 2008 should be brought forward to Wednesday the 2<sup>nd</sup> April 2008**

11/08. LCC CHARTER FOCUS GROUPS

Consideration was given to a letter from LCC requesting nominations for members to take part in themed focus groups relevant to the production of a Parish Charter.

**It was resolved that no nominations should be put forward.**

12/08. LIVERPOOL RD PROPOSED WAITING RESTRICTIONS

It had been proposed that this Council request the appropriate authority to install waiting restrictions on Liverpool Rd in the vicinity of the Grammar School to assist with reducing parking issues which have been prevalent for some time.

Cllr Parkes updated the meeting with regard to a recent meeting with the Grammar School and also actions of the Traffic Working Group as follows:

- A meeting with D Curry SRBC is being arranged to discuss the A59 Vulnerable User Draft Audit
- The Grammar School is seemingly becoming more pro-active with regard to Community Engagement and as a result it was felt that discussions with regard to parking issues were now more positive. The Grammar School have reviewed their arrangements and whilst their 6<sup>th</sup> form parking facilities are full there is an indication that 3 more spaces might become available from the staff parking facilities.
- The Grammar School have been invited to submit articles for inclusion in Hutton News

**It was resolved that the proposal outlined above with regard to waiting restrictions on Liverpool Rd should be referred to the Traffic Working Party for further consideration and future recommendations if appropriate.**

13/08. FOOTPATH 14

**It was resolved that official representation should be made to LCC concerning the poor state of FP14 which was subject to regular flooding and where there is evidence of a slimy substance at the junction with Grange Lane.**

14/08. INTERNAL AUDITOR FEE

**It was resolved that a payment of £50.00 should be made to Sandra Wiseman in respect of the undertaking of the Councils Internal Audit for 2006/7 and that a similar payment should also be made for 2008/9 and each year thereafter.**

15/08. BEST KEPT VILLAGE COMPETITION

**It was resolved that consideration of entry into the above competition should be deferred to the next meeting in order that members could further consider the suggestion.**

16/08. NEXT MEETING

**It was resolved to confirm the next meeting as the 25<sup>TH</sup> February 2008**

Chairman