

HUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN HUTTON VILLAGE HALL ON 15TH AUGUST 2011

PRESENT:

Councillors Martin, Hesketh, Parkes, Gilbert, Barton, Mitchell and Hastewell

2 members of the public were present.

58/11 APOLOGIES

None

59/11 MINUTES

It was resolved that the minutes of the meeting on the 27th June 2011 having been circulated previously be approved and signed by the Chairman as a correct record.

60/11 DECLARATIONS OF INTEREST

Cllr Hesketh declared an interest in all planning applications due to his membership of SRBC planning committee. In accordance with the Monitoring Officers guidance he did not take part in any debate or voting on any planning related item.

61/11 ADJOURNMENT FOR PUBLIC DISCUSSION

The meeting was adjourned for a period of public discussion.

It was again mentioned that non compliance with planning conditions was seemingly going on at Orchard Farm and that SRBC were looking into the issues raised by local residents and that it was thought that enforcement notices might well be issued. There was however no further update on the position.

Concern was raised concerning the validity of the recent speed indicator device figures which show a significant reduction in traffic speeds on Liverpool Road when compared to the LCC traffic count figures produced in 2005. The figures and traffic speeds generally are expected to be the subject of a future 'traffic working group' meeting.

It was noted that LCC had confirmed that they were consulting locally on all 20mph speed reduction implementations under their stated policy to create 20mph limits on residential roads and also in areas in the vicinity of schools.

A resident raised again concerns with regard to obstructive pavement parking and the apparent carrying on of business from local residential property on Liverpool Road. These issues had already been reported direct to the appropriate authority by the resident concerned however the activities were seemingly still taking place. The issue of obstructive parking will be taken to the next PACT meeting whilst the Clerk will forward an enquiry to both the police and SRBC (planning enforcement) with regard to obtaining their views on the already reported situations.

The Best Kept Village Trophy 2010 (runner up) is now being returned to the competition organisers. Permission is being sought from the Village Hall Committee to display the certificate in the Village Hall.

The meeting was then re-convened.

62/11 PAYMENT OF ACCOUNTS

It was resolved that the above accounts should be approved for payment.

NUMBER	PAYEE	REASON	AMOUNT
001001	Printing World	Hutton News	245.00
001002	Inland Revenue	Tax / NI 1 st Qtr	654.80

63/11 LCC DRAFT POLICY – MANAGING UNAUTHORISED ENCAMPMENTS

It was resolved that the above policy which had been circulated with the agenda should be noted

64/11 QUALITY STATUS

It was resolved that this Council would not at this moment in time re-apply for Quality Status but that it would keep the situation under review and consider the subject again in the future should circumstance change.

65/11 HUTTON NEWS

Members considered a report which had been circulated with the agenda and provided by the appointed working group with regard to the future content, format, regularity and design.

It was resolved that the following brief and guidance should be adopted:

General

1. **Hutton News is the newsletter of Hutton Parish Council and forms part of the Council's communication strategy (which also includes a website, notice boards and other methods as appropriate).**
2. **The aims of Hutton News are:**
 - To inform readers about the activities of Hutton Parish Council**
 - To give coverage to other village activities**
 - To encourage community participation from all age groups**
 - To entertain with items of interest to readers**
 - To encourage contributions from local people to Hutton News**
3. **It is normally published in A4 format 4 times per year, in March, June, September and December.**
4. **It is distributed to every household in the parish of Hutton, plus to commercial premises, schools, Lancashire Police Headquarters and to other stakeholders such as District and County Councillors.**

Editorial Responsibility

1. **The person appointed by Hutton Parish Council to undertake the production of Hutton News is responsible for editorial content in accordance with this Brief.**
2. **The appointed person may consult on editorial matters with the Hutton Parish Council Chairman, Vice Chairman or Clerk whenever he or she considers it appropriate however prior to publication must ensure that where possible the Chairman, Vice Chairman and Clerk review each issue before release to the printer.**

Editorial Content

1. **Items relating to the activities of Hutton Parish Council**
 - Statutory reports and financial accounts**
 - News of a general or topical nature**
 - Summary of meetings held and details of future meetings**
 - Contact details for Councillors and Clerk**
2. **Other activities**
 - News of activities at Hutton Village Hall and of clubs, societies, groups, schools and churches in the local area**
3. **Matters of general interest relevant to the village**
 - Items of general interest (for example historic, current, topical, humorous, recipes, gardening, local walks and interviews of local interest)**
 - Interactive articles such as puzzles, quizzes, crosswords, and competitions**
 - Useful information (such as community services contact information)**
 - Space for readers to advertise items or services for donation, swapping or which are wanted (not commercial)**

Advertising

- 1. Commercial advertisements will be accepted for inclusion in Hutton News to inform readers and to offset production costs**
- 2. An advertisement will only be accepted if approved by the Hutton Parish Council Chairman or his deputy and payment having been cleared by the Parish Clerk**
- 3. Rates for advertising will be fixed from time to time by Hutton Parish Council**

66/11 FINANCIAL STATEMENT 30TH JUNE 2011

It was resolved that the Financial Statement @ 30th June 2011 which had been circulated with the agenda should be approved.

67/11 LALC AGM

It was resolved that Cllr Mitchell should attend the LALC AGM on the 12th November 2011 (pm) as the voting representative for this Council

68/11 LCC LOCAL COUNCIL CONFERENCE

It was resolved that Cllr Mitchell should attend the LCC LOCAL COUNCIL CONFERENCE on the 12th November 2011 (am)

69/11 NEXT MEETING

The next meeting date was confirmed as the 10th October 2011

The meeting ended at 9.11pm

CHAIRMAN