

HUTTON PARISH COUNCIL

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21st Februray 2011

NEXT MEETING

Members of the Council are summoned to attend the **PARISH COUNCIL MEETING** to be held on
Monday the 28th February 2011 in **Hutton Village Hall** commencing at 7.30pm

W V McEnerney-Whittle – Clerk and RFO

A G E N D A

1. To receive Apologies
2. To approve as a correct record the Minutes of the Meeting held on the 24th January 2011 (Enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public discussion which may include a police report and will also allow members to provide to the public for ‘information only’ any updates from working group activities in recent weeks.

It is expected that United Utilities will provide a presentation to update residents with work on the Ribble Estuary & Coastal Waters Environmental Improvement Scheme

5. To authorise payment of the following accounts:

NUMBER	PAYEE	REASON	AMOUNT
000984	County Training Partnership	Courses Finance & Chairmanship	50.00
000985	Lancs Best Kept Village Comp	Entry Fee	20.00
000986	SLCC	Practitioners Conference 1/3 rd share	64.66
000987	Viking Direct	Stationery & Postage	43.48
000988	SRBC	Christmas Tree	1153.64

7. To consider a response to the South Ribble Commissioning Plan Discussion Paper already sent to you. This has been issued under the umbrella of the new pilot Three Tier Forum arrangements and responses from this Council will go to the South Ribble TTF representative for collation and composite response on behalf of all Local Councils in this area.

8. To consider and approve the following enclosed documents:
- The Councils Risk Management Policy Statement 2011
 - The Councils Risk Management Register 2011
 - The Councils Asset Register 2011
 - The Review of the Effectiveness of the Internal Audit and Internal Control 2011
9. To approve the renewal of the lengthsman's contract for 2011/12 on the same basis as last year, the hourly rate of pay being £12.20 per hour and authorise that the Chairman and Clerk sign the said contract on behalf of this Council.
10. To approve a change of date for the May meeting due to the timing of local elections. The APCM must be held within 14 days of the elections which take place on the 5th May 2011 – Provisionally we have set a meeting for the 9th May 2011 however this date is too early since it does not provide sufficient time for a lawful agenda to be issued to the newly elected members. Since the clerk is unavailable on the 16th May a change of day will also be required. The only available free date at the Village Hall is Friday 13th May 2011.
11. To confirm that the date of the next meeting will be 4th April 2011

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

HUTTON PARISH COUNCIL

HUTTON PARISH COUNCIL CLERK'S REPORT (Information only) FEBRUARY 2011

- The Parish Council working group as outlined in last month's report has now put together a letter to shop/land owners to advise them of the situation with regard to the lack of available funding and asking them to comment as to whether it is still appropriate to pursue this project at the present time. The overwhelming response is that the project should now be deferred indefinitely.
- Hutton Village Hall improvement works are now scheduled for May/June 2011 after the local fete so as not to disrupt in any way the fete itself

W V McEnerney-Whittle