

## HUTTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN HUTTON

#### VILLAGE HALL ON 2<sup>nd</sup> APRIL 2008

PRESENT:

Councillors Gilbert (Chairman), Wilshere, Thackeray, Parkes, Barton & Mitchell

4 members of the public were present.

30/08. APOLOGIES

Cllr Hesketh

31/08 MINUTES

**It was resolved that the minutes of the meeting on the 25<sup>th</sup> February 2008 having been circulated previously be approved and signed by the Chairman as a correct record.**

32/08 DECLARATIONS OF INTEREST

None

33/08 ADJOURNMENT FOR PUBLIC DISCUSSION

**The meeting was adjourned for a period of public discussion.**

The husband of the late Charlotte in whose name the memorial bench in front of the Village Hall is dedicated requested that the Council do not remove or significantly alter the memorial bench as part of any refurbishment works around the Village Hall. He indicated that he had no issue with alterations to the legs of the bench something which had been suggested as making the bench more resistant to possible impact by parking vehicles. The Clerk mentioned that a number of letters had been received concerning the possible removal of the bench and the Chairman gave an assurance that the letters and personal representation made at the meeting would be taken into account in any further discussions concerning the improvement works and that there was certainly no intention to remove or relocate the bench but rather make it more secure.

In response to a question from the floor the Clerk explained the rationale behind the reason for the lack of such items as 'Matters Arising' 'Correspondence' 'Any Other Business' and indeed any other 'Vague Headings' on Parish Council agenda. This is due to the requirement in law that decisions required to be made by a Parish Council must have been specifically notified to members at least three clear days before the meeting by use of the agenda and that any decisions taken under headings as previously described would be unlawful since they would not comply with that requirement. The Clerk went on to advise that items raised by the public during public participation equally could not have any decision made at the time for the very same reason and that where there were local issues of concern to residents generally these could be placed to the agenda either via the Clerk in written form or through a member who could provide a formal motion to be included on the agenda requesting consideration and resolution. Since often these vague agenda items were used to provide feedback on ongoing issues the Clerks Report had been introduced so that members and the public were kept fully informed. Concern was expressed that whilst the Clerks Report provided a lot of detailed feedback on ongoing issues and about items brought to the attention of the Council during public participation or dealt with between meetings these reports did not form part of the minutes and could be lost. The Clerk gave an assurance that the Clerks Reports were retained and promised to consider a specific request to include a copy with the minutes lodged at the library in addition to the placement on the web site which was already done.

Further mention was made of the issues of vehicles being parked by Auto Range at the entrance to the restaurant outside their premises boundary which were felt to be in breach of planning permission and or causing an obstruction despite a recent statement of position issued by SRBC and detailed in the last Clerks Report. This item will be placed to the next agenda for the Council to consider and decide what action might be appropriate.

The Clerk provided a verbal up date on the SPID advising members that the jointly owned Parish Council device was being used in the 3 parishes in accordance with the original plans and that it was being managed by SRBC on behalf of the 3 parishes at no cost. The information was being fed back to the Clerk and arrangements are being made to send this to the police for their consideration.

It was mentioned by a resident that he had not received satisfactory replies to queries with regard to Greenacres concerning drainage and the instatement of roads.

A short report was handed out concerning the queries with regard to the 'Greenacres' occupancy criteria particularly relating to the financial aspects. A further meeting is to take place with the respective parties and the Parish Council to consider the 'working arrangements' shortly.

**The meeting was then re-convened.**

34/08 PLANNING APPLICATIONS

The following planning application was considered.

- 2008/0095 – Erection of 3no 5metre high floodlighting columns @ Lancashire Constabulary HQ Saunders Lane Hutton PR4 5SA
- 2008/0110 – Formation of pitched roof over existing flat roofed extension to rear '2 Tolsey drive Hutton PR4 5SH
- 2008/0182 – Single storey rear extension including front dormers and detached garage to side @ 8 Westminster Place Hutton PR4 5SJ
- 2008/0185 – Single storey extension to rear and dormer to rear @ 16 Tolsey drive Hutton PR4 5SH
- 2008/0229 – Erection of agricultural cattle building @ Land Adjacent Mercers Farm Grange Lane Hutton PR4 5JH
- 2008/0230 – Agricultural Determination for the erection of two separate extensions to an existing building to provide storage for hay and straw (194M2 in total) @ Land Adjacent Mercers Farm Grange Lane Hutton PR4 5JH

**It was resolved that no representation should be made.**

35/08 PAYMENT OF ACCOUNTS

000865	Viking Direct	Stationery supplies	93.98
000866	Hutton Village Hall	Room Hire	30.00
000867	Suffolk Barrel Products	Planters	325.00
000868	LBKVC	Best Kept Village	15.00
000869	W V McEnnerney-Whittle	Salary & Expenses March	472.49
000870	Inland Revenue	Tax & NI Payments 4 <sup>th</sup> Quarter	412.20
000871	Alice McEnnerney-Whittle	Newsletter Production March	80.00

**It was resolved that the above accounts should be approved for payment.**

36/08 GREENACRES 106 AGREEMENT AND OCCUPATION CRITERIA

**It was resolved that in the light of the report presented during public participation that this matter be deferred until such time as the meeting outlined in the report had taken place and fuller information available.**

37/08 HUTTON PLAYING FIELD / VILLAGE HALL IMPROVEMENTS

**It was resolved that in view of the number of concerns with regard to exactly what work should be undertaken that a further meeting should be arranged between SRBC, the Parish Council and representatives of the Village Hall Committee. This meeting to discuss and formulate the way forward taking into account the representations made by various residents of the parish as detailed during 'public participation' above. Cllrs Thackeray and Wilshire volunteered to represent the Parish Council.**

38/08 PARISH AND TOWN COUNCIL SEMINAR 12<sup>TH</sup> APRIL 2008

**It was resolved that Cllr s Gilbert and Mitchell should attend on behalf of this Parish Council**

39/08 LALC

**It was resolved that the annual subscription to LALC should be approved at a figure of £410.13 for 2008**

40/08 ISSUES AFFECTING THE COMMUNITY

**It was resolved that in response to the questionnaire from LALC that the following issues which pertain to this Parish Council should be included:**

**Speeding  
Highway Maintenance  
Traffic Congestion  
Road Safety Issues  
Working Relationships with Higher Tier Authorities  
Dog Fouling / Litter**

41/08 TRAINING COURSES

**It was resolved that in response to a questionnaire sent out by the County Training Partnership no further courses had been identified by this Council as appropriate to future member training.**

42/08 LCC PEDESTRIAN PRIORITY SCHEME PROGRAMME 2008/9

**It was resolved that the report and papers sent out in advance by the clerk be noted and that consideration should be given to including an agendas item later in the year concerning possible financial contribution to a pedestrian scheme for the village for 2009/10**

43/08 LENGTHSMAN CONTRACT

**It was resolved that the Chairman and Clerk sign the Lengthsman Contract for 2008/9 which involves an increase in the rate of pay from £11.00 to £11.50 per hour.**

44/08 MEETING DATES

**It was resolved that the provisional meeting dates be approved as follows:**

**7<sup>th</sup> July 2008 - 8<sup>th</sup> September 2008 - 27<sup>th</sup> October 2008 - 8<sup>th</sup> December 2008 - 26<sup>th</sup> January 2009 - 16<sup>th</sup> March 2009 - 11<sup>th</sup> May 2009 (APCM & Annual Parish Meeting)**

45/08 NEXT MEETING

**It was resolved that the next meeting of the 12<sup>th</sup> May 2008 should be confirmed. This is the APCM and will be preceded by the Annual Parish Meeting commencing at 7.30pm**

Chairman