

# HUTTON PARISH COUNCIL

7 Bilsborough Meadow  
Lea  
Preston  
PR2 1YY  
Tel 01772 733829  
E-mail: [huttonparishcouncil@hotmail.co.uk](mailto:huttonparishcouncil@hotmail.co.uk)

16<sup>th</sup> March 2009

## NEXT MEETING

Members of the Council are summoned to attend the **PARISH COUNCIL MEETING** to be held on Monday the 23<sup>rd</sup> March 2009, in **Hutton Village Hall** commencing at 7.30pm

W V McEnnerney-Whittle – Clerk and RFO

## A G E N D A

1. To receive Apologies
2. To approve as a correct record the Minutes of the Meeting held on the 26<sup>th</sup> January 2009 (Enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public discussion which may include a police report and will also allow members to provide to the public for ‘information only’ any updates from working group activities in recent weeks.

**(Any ‘considerations’ needing a ‘decision’ will need to be placed specifically to a future agenda)**

5. To authorise payment of the following accounts:

000910	W V McEnnerney-Whittle	Salary & Expenses February & March 2009	967.85
000911	Inland Rev	Tax and NI – 4th Quarter 2008/9	384.75
000912	Printing World Ltd	Hutton News March 2009	245.00
000913	A Mcennerney-Whittle	Hutton News Production	70.00
000914	Panasonic Ltd	Lease and usage payment to 1 <sup>st</sup> March 2009	75.80

6. To confirm the Merit Class entries for the Best Kept Village Competition (last year list enclosed)
7. To consider whether this Council should appoint one of its members as the local PACT representative who would then attend PACT meetings on behalf of the Council in order to obtain feedback on local issues and provide an opportunity for Council concerns to be formally reported to the PACT for consideration.

8. To consider and approve the following documents (please see enclosed)
  - The Councils Risk Management Policy Statement 2009
  - The Councils Risk Management Register 2009
  - The Councils Asset Register 2009
  - The Review of the Effectiveness of the Internal Audit and Internal Control 2009
9. To approve that this Council contribute a 1/3 rd share to the cost of the lengthsman's Waste Carrier Licence which we have been informed is required to allow him to remove litter and other waste and transport same to the recycling centre. The licence will cost £149 for a 3 year period and will be shared with Longton PC and Farrington PC.
10. To consider whether this Council should approve requests for advertising space in Hutton News from firms and companies outside the parish boundaries.
11. To consider possible options with regard to the Hutton Christmas Tree for 2009
12. To consider whether this Council would be prepared to enter into a joint partnership with SRBC to share equally the costs of the erection of a bus shelter at the bus stop on Liverpool Rd between Lindle Lane and the roundabout. Costs are estimated at £3000 in total. A partnership agreement would enhance the possibility of a shelter being erected.
13. To consider a contribution to the running costs of the Young Longton Project as part of the Village Plan objective to improve available activities for young people (see report attached) and advertise the availability of these facilities for the youth of Hutton in a future edition of Hutton News.
14. To consider what action, if any should be taken with regard to the missing litter bin previously situated on the corner of Styles Ave. SRBC have already been contacted and have advised us that the bin will NOT be replaced due to the close proximity of TWO other bins in front of the nearby shops.
15. To approve that the Chairman and Clerk should sign the Lengthsman Contract for 2009/2010 which is the same as last year apart from the rate of hourly pay which has been increased to £12.00 per hour (last year £11.50) which is in line with the budget approved at the December 2008 meeting.
16. To confirm the date of the next meeting as 11<sup>th</sup> May 2009 (This meeting is the APCM and will be preceded at 7.00pm with the Annual Parish Meeting)

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND